U. P. STATE HORTICULTURAL COOPERATIVE MARKETING FEDERATION [HOFED]
18-B, ASHOK MARG, LUCKNOW (UTTAR PRADESH)
https://www.hofedup.com | Email- hofed.org@rediffmail.com | Tel. 0522-4029145

Ref No: 774 /Mkt-29/2026
Dated : 25 Nov., 2026

Expression of Interest
for Inviting Proposals for empanelment of PACS/FPO/FPC for Procurement during Kharif-2026 (Markting Year 2026-27) under Price Support Scheme (PSS)

Proposals are invited from interested and eligible Primary Cooperative Society (PACS)/Farmer Producer Organisation/Company (FPO/FPC) for empanelment for operating a purchase center of Green Gram (Moong) & Groundnut (Mungphali) in the Kharif-2026 (Markting Year 2026-27) under Price Support Scheme (PSS) in identified districts of Uttar Pradesh. The SOP and application format is available for download at https://www.hofedup.com

The interested and eligible PACS/FPO/FPC, who has fulfill the eligibility criteria and agreed to the terms and conditions mentioned in the document, will submit their complete proposal in accordance with the terms specified in the document to above address before 04th Dec., 2026 18:00 hrs.

The HOFED has reserve the right to accept/reject any or all of the proposals without assigning any reason.

(Raj Kamal Yadav)
I.A.S.
Managing Director

CC to :

1. All Concerned District Horticulture Officers/District Manager, HOFED.
2. Website/Notice Board.

Annexure-1

Draft Covering letter for submission of Proposal
(to be submitted in Letter head)

Date: _____

To,

The Managing Director,
U.P. State Horticultural Co-operative Marketing Federation (HOFED)
18-B Ashok Marg,
Lucknow-226001

Sub: Submission of Proposal for empanelment for Procurement of under Price Support Scheme (PSS) PM-AASHA

Dear Sir,

We have received Expression of Interest& SOP through downloading from your website on above subject.

We have gone through the content of the business module, scope of work, eligibility criteria, Implementation business module and terms & Conditions, etc and all are acceptable to us. Considering this, We are submitting our proposal in prescribed format comprising all necessary documentary evidences for your consideration for opening a purchase Centre under PSS mentioned as below:-

District	Tehsil	Block	APMC/Place	Produce

We have read and examined this EoI & SOP document while submitting our response. Further, it does not confer any right to any party submitting offer and application for further consideration in the process or work allotment. All information provided in the proposal and in the enclosures is true and correct.

We acknowledge the right of HOFED to reject our Application without assigning any reason or otherwise and hereby waive, to the fullest extent permitted by applicable law, our right to challenge the same on any account whatsoever.

We understand that you may cancel the Application Process at any time and that you are neither bound to accept any Application that you may receive nor to select any agency.

Thanking You,

Yours faithfully,

(Authorized Signatory)
(Seal of the PACS/FPO/FPC)

The Prescribed Application Format

1- Company Profile

Name of PACS/FPO/FPC (as mentioned in Certificate of Registration)						
Nature of Firm		PACS		FPO		FPC
Registered Office address						
Local Office address	attach proof of local address.					
Mobile No/Contact No. of Director/CEO						
Email ID						
Name of Director/CEO						
CIN No. /Reg. No						
Date of Issue of Registration						
Registering authority						
PAN						
GSTN						

2- Detail of Proposed Centre

Place:	APMC:
Block:	Tehsil:
District:	

Name of Centre Incharge:
Mobile No:
Email ID:
Aadhar No.:

3- Proposed Crop

☐ Groundnut (Mungphali) ☐ Green Gram (Moong)

4- Check List of Enclosure

		Pg No
☐	Copy of Registration Certificate	
☐	Detail of Directors (updated in MCA Portal)	
☐	Copy of Board Resolution/Authorization Letter.	
☐	Copy of Aadhar of Centre Incharge	
☐	Certified Member List available in MCA Portal and FPO Shakti Portal.	
☐	AOA/MOA/Bye-laws	
☐	Copy of PAN & ITR Acknowledgement last filed.	
☐	Copy of GSTN	
☐	CA Certified Balance Sheet & Audit Report of any 02 Preceding FY's (2024-25 & 2025-26) with UDIN.	
☐	Valid Election Result (only for PACS)	
☐	Affidavit/Declaration regarding non blacklisting and no adverse facts existence in Annexure-2	
☐	Copy of prior experience to successful execution of purchase under the PSS/PSF, if any.	

Signature& Seal

Annexure-2

Affidavit/Declaration
(to be submitted in Letter Head/Stamp paper)

To

Managing Director
U.P. State Horticultural Cooperative Marketing Federation
HOFED, 18-B Ashok Marg
Lucknow.

In relation to my/our proposal submitted for Empanelment, We hereby declare, that:

a) We hereby declare that presently our Primary Cooperative Society (PACS)/Farmer Producer Organisation/ Company (FPO/FPC) M/s _____ _____ at the time of submission of proposal, it is having unblemished record and is not declared ineligible or not be insolvent, in receivership, bankrupt or being wound up, it does not have its affair administered by a Court or a Judicial Officer, business activities are also not suspended and must not be the subject of legal proceedings for any of the foregoing reasons;

b) Their directors and working officers have not been convicted of any criminal offence related to their conduct or the making of false statements or misrepresentations as to their qualification to enter into a Empanelment contract within a period of two years preceding the commencement of the Empanelment processor not have been otherwise disqualified pursuant to debarment proceeding.

c) We are not been defaulters in any other agency.

d) That the company/firm has neither be blacklisted/ terminated/ debarred/ dropped out earlier for any activity whatsoever by any govt. body/agency.

e) We do not have a conflict of interest as specified in the document, which materially affects fair competition.

f) There are no procurement centre is being/will be operated by our FPO/FPC/PACS through any other SLA under PSS during this Procurement Season.

If this declaration is found to be incorrect then without prejudice to any other action that may be our security may be forfeited in full and our proposal to the extent accepted, may be cancelled.

Thanking you

Signature of Applicant

Name of Applicant
Designation
Authorized signatory seal of Organization

Date:

Place:

Standard Operating Procedures (SOP) for Empanelment of Primary Cooperative Societies (PACS)/ Farmer Producer Organistation/Company (FPO/FPC) for Procurement under Price Support Scheme (PSS) PM-AASHA

1. Background

1.1. Government of Uttar Pradesh, Department of Agriculture (Section-2) vide GO No 1581/12-2-2026/12-2099-55/2023/1897141 dated 20-11-2026, has designated HOFED as a State Level Agency for the Procurement of Moong, Groundnut and Tur (Arhar) during Kharif-2026 (Markting Year 2026-27) under the Price Support Scheme.

1.2. Govt of India, Ministry of Agriculture & Farmers Welfare, Department of Agriculture & Farmers Welfare, vide Letter No-L-15016/95/2020-MPS (E-91262) dated 11-11-2025 has issued revised instructions regarding implementation of Price Support Scheme under PM-AASHA. As per Para-2(A)(x) of the said letter, State Agencies may involve Primary Cooperative Societies (PACS), Farmer Producer Organisations (FPOs) and Farmer Producer Companies (FPCs) in procurement operations subject to prescribed conditions.

1.3. In compliance with the above, Instructions issued by State Government and applicable scheme Guidelines, The HOFED invites proposals from eligible PACS/FPO/FPC for empanelment to procurement of notified produce.

1.4. The Tentative List of proposed districts is attached.

1.5. This EoI is only for empanelment, It does not give guarantee for allocation of procurement targets or create any contractual obligation.

2. Objective

2.1. To facilitate procurement of notified pulses & Oilseeds under the PSS from eligible farmers.

2.2. To strengthen decentralized procurement through participation of eligible PACS/FPO/FPC.

2.3. To ensure transparency, accountability and compliance with GoI/Govt of UP Guidelines.

3. Commodities

3.1. Procurement may be undertaken for the following pulses & oil seeds (subject to target allocation):

a) Groundnut (Mungphali)
b) Green Gram (Moong)

4. Scope of Work

4.1. Responsibility of Empanelled PACS/FPO/FPC is as under :

a) Registration of farmers through biometric authentication.
b) Ensure procurement strictly from eligible farmers.
c) Ensure compliance with FAQ (Fair Average Quality) norms.
d) Arrange necessary infrastructure such as e-weighing machine, moisture meter, oil content testing machine, manpower and handling arrangement etc. required for procurement under PSS guideline.
e) Maintain proper procurement records (physical and electronic)
f) Coordinate with designated warehouses for stock deposition and WHR generation.
g) Ensure that no unauthorized charges are collected from farmer.
h) Cooperate with inspection, audit and verification by Central Nodal Agency (SNA)/State Level Agency (SLA) or any Govt. Authorities.
i) Data entry of daily procurement on the portal/procurement system.

5. Eligibility Conditions

5.1. The applicant must be a legally registered PACS/FPO/FPC under relevant Act.

5.2. Applicant PACS/FPO/FPC, who possess prior purchasing experience under the PSS/PSF and against whom no adverse facts exist, shall be accorded preference in the selection process.

5.3. In case of FPO/FPC :

5.3.1. Minimum two (02) years of existence as on date of publication of this EoI.

5.3.2. Minimum 300 active farmer members in proposed area.

5.4. The applicant PACS/FPO/FPC must be financially sound and financially capable of bearing the costs of gunny bags, handling, transportation, etc for operation of procurement centre under PSS.

5.5. The applicant shall be responsible for making their own arrangements for gunny bags and transportation, as well as bearing the associated costs; payment for the same will be made after receipt of funds at the rate prescribed by the Central Nodal Agency.

5.6. Each PACS/FPO/FPC shall be permitted to operate only one (01) procurement centre.

5.7. Procurement operations shall be conducted only in those villages/talukas where the applicant's registered farmer members are present.

5.8. PACS/FPO/FPC shall not be allowed to act as State Level Agency (SLA) under PSS.

5.9. The applicant must not be blacklisted or debarred by any Government Department/ organisation/PSUs

6. **Mandatory Documents/Certificate for applicants:**

6.1. The application for empanelment with the detail of FPO/FPC/PACS and detail of proposed centre (Place, block, Tehsil & District) along with the self-attested documents in prescribed Annexure-1.

6.2. Registration Certificate

6.3. Detail of Directors (updated in MCA Portal).

6.4. Board Resolution/Authorization Letter.

6.5. The Contact Detail (Name, mobile, email, Aadhar no) of proposed Centre Incharge with copy of Aadhar.

6.6. The FPO/FPC must be submit CA certified list of minimum 300 farmer members of concerned area which is also available in MCA Portal and FPO Shakti Portal. In case of PACS, they will submit their member list.

6.7. AOA/MOA/Bye-laws

6.8. PAN Card & ITR Acknowledgement last filed.

6.9. GST Registration

6.10. CA Certified Balance Sheet & Audit Report of any 02 Preceding financial years from FY 2024-25 & 2025-26 with UDIN.

6.11. Valid Election Result (only for PACS)

6.12. Affidavit/Declaration regarding non blacklisting and no adverse facts existence in Annexure-2

6.13. Detail with evidence against prior experience to successful execution of purchase under the PSS/PSF, if any.

7. **Evaluation Process**

7.1. Applications will be scrutinized by a constituted Committee.

7.2. HOFED may conduct physical verification of infrastructure required under PSS guideline and membership detail (if required)

7.3. The FPOs/FPCs/Primary Cooperative Societies, engaged with HOFED in the last season, will be considered for further retention on the basis of their performance.

7.4. Applicant PACS/FPO/FPC, that are financially sound enough to bear the expenses required for packaging materials, transportation &centre operations and also who possess prior purchasing experience under the PSS/PSF and against whom no adverse facts exist, shall be accorded preference in the selection process.

7.5. Proposals will be considered from districts where the FPO/FPC has its registered office or branch office and where there are 300 farmer members.

8. **Execution of Agreement :**

The PACS/FPO/FPC, whose offer has been accepted have to compulsorily complete the following proceeding, failing which the empanelment will automatically cancelled and it will not be mandatory for HOFED to give any information to the firm :-

a) Execute an Agreement with HOFED on non judicial stamp paper of Rs. 100/- after approval of Purchase Centre from District Administration.

b) Pay an amount of Rs 10,100/- to HOFED towards Nominal Membership Fee of Rs 100/- and Administrative Charges of Rs 10,000/year (only for new applicants).

c) Deposit an amount of Rs 5.00 Lacs (Rupees Five lacs) with HOFED as interest-free Security deposit/Performance Guarantee to safe guard the interest of farmer. The security deposit submitted by FPO/FPC/PACS for operating procurement centres in the previous season may be considered valid for this season, if there are no adverse facts.

The Payment towards Nominal Membership Fee & Performance Guarantee/Security Deposit will be deposit through NEFT/RTGS/online in the designated bank i.e. Beneficiary :U.P. State Horticultural Co.op Marketing Federation, A/c No. 120000579112, IFSC: CNRB0002186, Canara Bank, Sapru Marg, Lucknow.

Note::The FPO/FPC/PACS shall be solely responsible for the duties and obligations of the personnel deployed at the procurement center. For safeguard in the interest of farmer, it is suggested that the FPO/FPC/PACS shall obtain a 'Fidelity Guarantee Insurance Policy' with a minimum coverage of ₹ 10.00 lakh from an Insurance Company.

9. **General Conditions**

9.1. HOFED reserves the right to accept or reject any or all applications without assigning any reason.

9.2. Empanelment does not provide guarantee for allocation of procurement centre/target.

9.3. Any false information or forged documents shall lead to rejection and may result in legal action.

9.4. HOFED may suspend or cancel empanelment in case of violation of guidelines/ instructions.

9.5. This EoI does not create any contractual relationship.

10. **Submission of Proposal:** Proposal alongwith necessary documents shall be submitted to the Managing Director, HOFED, 18-B, Ashok Marg, Lucknow.

11. **Declaration**

11.1. This EoI is published in compliance with GoUP Letter dated 20-11-2026 and applicable PSS Guidelines. All procurement operation shall be governed by Government instructions issued from time to time.

11.2. Failure to provide information that is essential to evaluate the applicant qualifications or substantiation of the information supplied, shall result in disqualification of the applicant. If any information found wrong, mislead or manipulated, the HOFED may reject EoI proposal or empanelment at any point of time which will be binding to organization.

Tentative List of proposed Districts

1) JHANSI
2) JALAUN
3) LALITPUR
4) MAHOBA
5) HAMIRPUR
6) BANDA
7) HARDOI
8) GORAKHPUR
9) MIRZAPUR
10) KANNAUJ
11) SHAHJAHANPUR
12) SITAPUR

